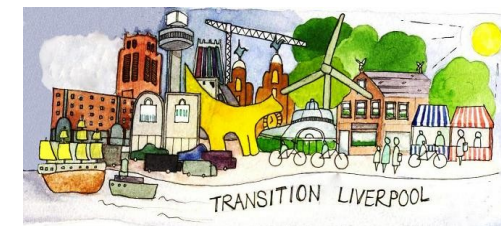


Transition Liverpool

Email : theteam@transitionliverpool.org

Web: www.transitionliverpool.org



Monthly Core Group Meeting Minutes

Date	14 th April 2011	Place	Quaker Meeting House
Present	Margaret Smith, Ed Holden, Saad Alshukri, Alan Cunningham, Michelle Bastian	Apologies	Dinah Dossor, Felicity Wren, Mark Shooter, Jon Jelfs, Colin Dyas
Facilitator	Ed Holden	Minute Taker	Michelle Bastian
Agenda Adopted?	Yes		
Minutes from last meeting read and adopted.	Yes		

ACTION ITEMS FROM PREVIOUS MEETING				
No.	Item	Discussion Points/Status	Resolutions	Owner/Action/Timeline
1.	Housekeeping - Inventory of TL items - JJ	Alan will donate a book... MB to drop off at house. MS intends to send details of items available.	Would like this to be available, though may need some pestering.	MB to drop off book to JJ. MSm to send details of items to JJ
2.	Updates of working group descriptions – JJ and MB	Not yet done. - MB – AC energy with DD		AC and DD to send MB updated group description.
3.	Incredible Edible Report - CD	CD not here		

4.	Email List - DD	No longer necessary ACTION CLOSED		
5.	Energy Group Symposium – MS and DD	On hold.... Idea to set up new groups, new life into the groups, aims to bring in new people. Most of us running at full capacity. Wanted to include all strands, MS: maybe we need to decide which working group needs the most support. AC Happy with energy... SA - perhaps mix a few together like Energy and Transport – Health and Wellbeing and Food. And the communication. Create more capacity? Food maybe or Energy... Energy seems fair since came out of that group.		
6.	Energy Group - Find war sustainability info and send to MSm and DD. ALL	No longer necessary ACTION CLOSED		
7.	Light Night event – EH and MB	EH everything going well. Project Dirt might be joining us. At least 4 people. Getting banner – Luke at The Well will be along. Will put together a transport bike. MS will lend tricycle. MB to practice. Message to send that all different things can be on bike. Venues John Moores art building, Bluecoat, CUC. Will have a film at CUC – something to do with cycling. Luke can provide trailer – get back to MS		MB to organise bike loan with MS
8.	Publicity materials – HJ and MB	Template ok – banner still to be looked at.		MB to look into getting a banner (needs to be ready for light night)
9.	Royal Standard Free School MB	Event not until winter 2011 - MB will update then. ACTION CLOSED		
10.	Merseyside Third Local Transport Plan – Comments on Blog – MB	MB is working on this with CD		MB to follow up with CD
11.	Reading group - MB or JJ to put reading	Dates are still to be confirmed – waiting on DD and		

	group on events calendar	MS – ACTION CLOSED for the time being.		
12.	Education group NC to speak at May meeting NC to send title and couple of lines to MB and MSm	ACTION COMPLETED		
13.	Write up letter to officially thank the QMH for supporting us.	MB		MB to complete before next meeting.

CORRESPONDENCE

No.	From	Contents	Resolutions	Owner/Action/Timeline
1.	John Robottom – Green Fayre	Transition Southport had a very successful Green Fayre in Hesketh Park last September. This year they are thinking about holding a Fayre in a community centre in Waterloo. They would like to invite TL to take part, either by means of a stall at the Fayre, or better, as a joint venture.	Didn't get to discuss this at the meeting.	MB to forward request to the mailing list.

CORE TEAM REPORT

No.	Item	Discussion Points/Status	Resolutions	Owner/Action/Timeline
1.	TL talks	Ed and MB have developed a 'what is transition talk' and had our first presentation at the Baha'i centre. Went really well, great to have a standard presentation available now. Will write up/tweak presentation so that easier for others to use. MSm suggested that we have a training session so that others are available to present as well. SA suggested that a good place to do the talk could be at the Liverpool	Organise a time to do a general presentation perhaps at the QMH and invite all on mailing list to see what the presentation is like and invite people to learn to present it themselves.	SA will email details. MB to update/tide presentation and send to MS

		Arabic Art Festival – he will send details. AC also suggested that we give the talk at the Ramblers association meetings – they have meetings every Thursday night and are usually looking for speakers.		
2.	Publicity	Need a leaflet.		MB to look at transition network for templates, then start discussion about content

FINANCE REPORT				
No.	Item	Discussion Points/Status	Resolutions	Owner/Action/Timeline
1.	Msm has received a £400 donation – need to look into what we'd like to use this for.	Not discussed fully.		
2.	Mark Shooter has confirmed that every thing is ok with finance at the moment and that he will have an update for next meeting.			

WEBSITE REPORT				
No.	Item	Discussion Points/Status	Resolutions	Owner/Action/Timeline
1.	Website Usage Stats	<ul style="list-style-type: none"> • 275 visits/ 157 visitors • mainly arrived directly, through google, or through transition network • main search term – transitionliverpool.org • visits from 13 countries, though overwhelmingly from the UK • most popular page was the front page, second most popular was the EDAP blog post • 36 'likes' on the Facebook page, 16 members on 		

		Project Dirt, 207 members of the mailing list.		
2.	Local Food page	<ul style="list-style-type: none"> The local food section has been added back in. On this page MB has included a plug-in from a company called Free Range Review. This allows people to search for local food in the area by typing in their Postcode. Is thinking that this might be a simple alternative to producing a local food guide. Rather than create a new book, develop the resource that's already there. 		
3.	Archiving Minutes	<ul style="list-style-type: none"> MB has created archives of all the minutes that had been on the wiki website. Would like to include minutes from other working groups if they would like. didn't use to take minutes at earlier meetings. Alan not worried about older minutes MB to delete older minutes... 		Send any older minutes/meeting notes to MB for the archive
4.	Website Building Project	<ul style="list-style-type: none"> After gaining experience building the TL website MB has offered to build websites for The Well and for the Association of Liverpool Allotments. Am thinking of developing this in to Transition Project, but not sure if it quite fits – any comments most people said that this sounded good. 		

WORKING GROUP REPORTS				
No.	Item	Discussion Points/Status	Resolutions	Owner/Action/Timeline
1.	Energy Group	<p>1. Report submitted on Tim Moore meeting with TANN (The Avenues Neighbourhood Network). Tim Moore(councillor for Princes Park, Department for Communities and local government, and Cabinet member for the Environment and Climate Change, met with TANN members on Monday March 21st and made a positive statement on the</p>	Helena housing – linked perhaps?	

		<p>commitment of the council to sustainable policies and practices and outlined some existing and proposed developments in sustainable energy generation, insulation retrofit of housing stock and local resilience to severe weather events. A full report is posted on TTLS groupmail and TANN website. Salient features of Tim’s presentation were his energetic and positive approach and commitment to ensuring that climate change remains part of the core business of the council and the large scale of the energy generating projects proposed in partnership with private enterprise; with tidal, wind and wave power Liverpool has potential to generate and export energy now that local government is able to sell electricity back to the grid on a corporate scale. He stressed however that the press/media and the local electorate largely ignore or oppose sustainable policies and at our meeting, TANN and TTLS offered the possibility of a supportive alliance. Energy Group think it is important to continue to make whatever possible links we can with Tim Moore and other progressive figures in local government and to give our support as public a profile as possible. There was a fairly detailed discussion of insulation and heating Liverpool housing stock which is elaborated in the report.</p> <p>2.Liverpool City College ; it was reported by a new group member from LJMU that LCC is in the process of creating specialist workshops to better deliver training in “green skills” and sustainable energy generation.</p> <p>3. Ullet Road Eco Office; John has now gained planning permission for this exciting and unique development to go ahead.</p> <p>4. Energy Symposium, Quaker Meeting House, early October; work is progressing on this and more participants are sought for the next phase.</p> <p>5. Plus Dane/Housing Association Passiv Haus conversion in Wavertree; two MEG members visited this development at 2</p>		
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		<p>Broxton St. off Picton Rd, one of only 3 such developments in the UK. Very high levels of insulation together with a conservatory delivering a mechanical heat and ventilation recovery system reduce annual energy bills to £300 for a 3 bedroom terrace. This is part of a government funded initiative, “Retrofit for the Future”. An Energy Group visit was proposed and other transitioners are welcome to join us. A full report can be found in the April MEG Minutes.</p> <p>6. Solar energy generation and Weather monitoring; MEG group member is monitoring the monthly levels of energy generated by the different solar pv installations of individual members which vary according to size, location and panel type. This data will be cross referenced against prevailing weather conditions in Liverpool South. Current weather patterns can be compared to past years on a Carbon Trust website http://www.carbontrust.co.uk/cut-carbon-reduce-costs/calculate/energy-metering-monitoring/pages/degree-days.aspx</p>		
2.	Health and Wellbeing	<p>Have rewritten aims and objective. Put aims in context. And three main aims.</p> <p>Aim to monitor and report on these issues, because this is not being done enough.</p> <p>Feel that need to talk about Healthy food before Sustainable Food, plug into existing health initiatives.</p> <p>Improve utilisation of existing resources.</p> <p>Linking energy accounting to health.</p> <p>JJ interested in psychological and spiritual work. And will come forward with a proposal for this.</p> <p>Update website</p> <p>How to fit into EDAP</p> <p>Will contribute standards good for health and good for sustainability.</p> <p>Standards for each key aspect.</p> <p>MS Kate pickering the spirit level – the more unequal the society the</p>		

	more it damages everyone's health. AS health and poverty forum [link to website]– Richard Fassan knows about this.		
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OTHER BUSINESS				
No.	Item	Discussion Points/Status	Resolutions	Owner/Action/Timeline
1.	Heart and Soul Group			
2.	Transition Conference	People (Neil and Alan) have written to Colin and Peter and waiting on response. Need a clearer idea of how to feed into the conference AC Health is a really big issue in Liverpool and it should be included in a Liverpool based conference. 1,500.000 surplus deaths north/south. Health bad in Manchester too...		
3.	Low Carbon Agenda	Health is not mentioned in this report.		
4.	Hebden Bridge	Have contacted about health and wellbeing. Reading group finished.		

Date & Time of Next Meeting	19 th May 2011 6:30pm	<i>Signed</i>	
Time Meeting Closed	7:30pm	<i>Date</i>	